

Department of Education - Division of Masbate City Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Procurement of Common Use Supplies & Equipment for 1st Quarter 2024 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	January 2024	January 2024	January 2024	January 2024	GoP	2,932.59	2,932.59	-	
	Procurement of Common Use Supplies & Equipment for 2nd Quarter 2024 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	March 2024	March 2024	March 2024	March 2024	GoP	164,844.57	164,844.57	-	
	Procurement of Common Use Supplies & Equipment for 3rd Quarter 2024 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	June 2024	June 2024	June 2024	June 2024	GoP	150,572.52	150,572.52	-	
	Procurement of Common Use Supplies & Equipment for 4th Quarter 2024 (DBM-PS)	OSDS	NO	NP-53.5 Agency-to-Agency	September 2024	September 2024	September 2024	September 2024	GoP	129,546.97	129,546.97	-	
	Procurement of Common Use Supplies & Equipment for 4th Quarter 2022 (not available at the DBM-PS)	OSDS	NO	Shopping	September 2024	September 2024	September 2024	September 2024	GoP	77,047.52	77,047.52	-	
	Procurement of Common Use Supplies & Equipment for 1st Quarter 2024 (Out Of Stock at DBM-PS)	OSDS	NO	Shopping	January 2024	January 2024	January 2024	January 2024	GoP	168,801.00	168,801.00	-	
	Supply and Delivery of various Office Supplies and Equipment	OSDS	YES	Competitive Bidding	December 2023	January 2024	January 2024	January 2024	GoP	597,382.50	597,382.50	-	
	CY 2024 BASIC EDUCATION FACILITIES FUND Upgrading of Electrical System (Overhead System) Usab High School	SGOD	YES	Competitive Bidding	December 2023	February 2024	February 2024	February 2024	GoP	3,500,000.00	3,500,000.00	-	
	Procurement of Biometric for the SDO Masabte City	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	15,000.00	15,000.00	-	
	Procurement of aircon (1 split type, 2 window type)	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	105,000.00	105,000.00	-	
	Procurement of Safety Vault for the Storage of Valuable Documents	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	60,600.00	60,600.00	-	
	Procurement of Diesel fuel	OSDS	NO	NP-53.9 - Small Value Procurement	January-March 2024	January-March 2024	January-March 2024	January-March 2024	GoP	75,000.00	75,000.00	-	Monthly Consumption of Diesel Fuel.
	Procurement of Diesel fuel	OSDS	NO	NP-53.9 - Small Value Procurement	April-December 2024	April-December 2024	April-December 2024	April-December 2024	GoP	225,000.00	225,000.00	-	
	Procurement of Security Services.	OSDS	NO	NP-53.9 - Small Value Procurement	January-December 2024	January-December 2024	January-December 2024	January-December 2024	GoP	188,400.00	188,400.00	-	
	PROCUREMENT OF PARTS, LABOR AND MATERIALS FOR SDO MASBATE CITY OFFICE SERVICE VEHICLES STRADA	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	38,280.00	38,280.00	-	
	PROCUREMENT OF PARTS, LABOR AND MATERIALS FOR SDO MASBATE CITY OFFICE SERVICE VEHICLES ISUZU	OSDS	NO	NP-53.9 - Small Value Procurement	February 2024	January 2024	January 2024	January 2024	GoP	16,200.00	16,200.00	-	

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	PROCUREMENT OF PARTS, LABOR AND MATERIALS FOR SDO MASBATE CITY OFFICE SERVICE VEHICLES NEW ISUZU	OSDS	NO	NP-53.9 - Small Value Procurement	March 2024	January 2024	January 2024	January 2024	GoP	25,520.00	25,520.00	-	
	Procurement of Material and Labor for the SDO Stairs	SGOD	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	27,430.00	27,430.00	-	
	Procurement of Materials for the SGOD Door	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	8,770.00	8,770.00	-	
	Procurement of Labor for the SGOD Door	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	2,000.00	2,000.00	-	
	Procurement of Materials for the SDS office	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	28,740.00	28,740.00	-	
	Procurement of Labor for the SDS office	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	12,000.00	12,000.00	-	
	Procurement of Materials for the CID Drainage	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	28,700.00	28,700.00	-	
	Procurement of Labor for the CID Drainage	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	8,000.00	8,000.00	-	
	Procurement of Materials for the Stock room	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	90,672.00	90,672.00	-	
	Procurement of Labor for the Stock room	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	40,000.00	40,000.00	-	
	Procurement of Materials for the Rewiring	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	256,180.00	256,180.00	-	
	Procurement of Labor for the Rewiring	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	125,000.00	125,000.00	-	
	Procurement of Office Chairs (15pieces).	OSDS	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	154,000.00	154,000.00	-	
	Procurement of Office table	OSDS	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	5,000.00	5,000.00	-	
	Procurement of Steel rack	OSDS	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	247,500.00	247,500.00	-	
	Procurement of Accountable Forms.	OSDS	NO	Direct Contracting	March 2024	March 2024	March 2024	March 2024	GoP	10,000.00	10,000.00	-	
	Repair and Maintenance of Land improvement	OSDS	NO	NP-53.9 - Small Value Procurement	March 2024	March 2024	March 2024	March 2024	GoP	32,000.00	32,000.00	-	
	Repair and Maintenance of Office Equipment.	OSDS	NO	NP-53.9 - Small Value Procurement	April 2024	April 2024	April 2024	April 2024	GoP	50,000.00	50,000.00	-	
	Procurement of Purified Water Refill for SDO Masbate City	OSDS	NO	NP-53.9 - Small Value Procurement	April-December 2024	April-December 2024	April-December 2024	April-December 2024	GoP	27,000.00	27,000.00	-	Monthly Consumption of Purified Water
	Procurement of pins and plaque for loyalty award	OSDS	NO	NP-53.9 - Small Value Procurement	September 2024	September 2024	September 2024	September 2024	GoP	55,000.00	55,000.00	-	
	Procurement of Other Supplies and Materials	OSDS	NO	NP-53.9 - Small Value Procurement	April 2024 - October 2024	April 2024 - October 2024	April 2024 - October 2024	April 2024 - October 2024	GoP	406,240.33	406,240.33	-	
	Procurement of Other Office Supplies	OSDS	NO	NP-53.9 - Small Value Procurement	April 2024 - October 2024	April 2024 - October 2024	April 2024 - October 2024	April 2024 - October 2024	GoP	440,000.00	440,000.00	-	
	Procurement of Snacks ,Materials and Equipmntfor the Special Need Education Activities and Acquisition of leaning Resources for Learners with Disability	CID	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	52,554.76	52,554.76	-	

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	Procurement of Snacks for the Participants of Special Audit for the Procured laptops for Teachers using Bayanihan Funds	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	3,750.00	3,750.00	-	
	Procurement of Meals, Accommodation with meals,Stage decoration and Materials for the Unveiling Excellence: A Comprehensive OPCRf Review and Validation;	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	86,000.00	86,000.00	-	
	Procurement of Meals ,Snacks and Materials for the Budget Planning and Preparation Activities	SGOD	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	5,450.00	5,450.00	-	
	Procurement of Meals and Training Materials for the Division Math fair	CID	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	23,440.00	23,440.00	-	
	Procurement of Meals for the Division Year-End Review	OSDS	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	81,300.00	81,300.00	-	
	Procurement of Snacks for the Division PIRPA 1st Quarter	SGOD	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	7,200.00	7,200.00	-	
	Procurement of Snacks for the Division PIRPA 3rd - 4th quarter	SGOD	NO	NP-53.9 - Small Value Procurement	July 2024 and October 2024	July 2024 and October 2024	July 2024 and October 2024	July 2024 and October 2024	GoP	12,600.00	12,600.00	-	
	Procurement of Snacks for the Division orientation Workshop on the Preparation of Budget of Work for 3rd and 4th quarter School year 2023-2024	CID	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	37,200.00	37,200.00	-	
	Procurement of Meals ,Snacks and Materials for the Budget Planning and Preparation Activities	SGOD	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	30,000.00	30,000.00	-	
	Procurement of Meals with Venue and Training Materials on the Development and Quality Assurance of lesson Guide in the Implementation of Catch Up Fridays	CID	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	140,000.00	140,000.00	-	
	Procurement of Meals with accommodation of Atty. Leney Layug-Delfin	CID	NO	NP-53.9 - Small Value Procurement	January 2024	January 2024	January 2024	January 2024	GoP	3,000.00	3,000.00	-	
	Procurement of Snacks for the Division Orientation for the Updates on the Enhanced Wins Online Monitoring System (OMS) and Uploading of Wins Data for SY 2022-2023 and SY 2023-2024	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	6,300.00	6,300.00	-	
	Procurement of Plaque, picture frames,Tarpaulin, Flowers,Tshirt and Snacks for the kick off Celebration of National Women's Month 2024	SGOD	NO	NP-53.9 - Small Value Procurement	March 2024	March 2024	March 2024	March 2024	GoP	54,690.00	54,690.00	-	
	Procurement of Snacks and Materials for the Pride Month	SGOD	NO	NP-53.9 - Small Value Procurement	June 2024	June 2024	June 2024	June 2024	GoP	31,770.00	31,770.00	-	

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	Procurement of Meals with Accommodation of Capacity Building to all School heads and School GFPS on Sexual Harassment	SGOD	NO	NP-53.9 - Small Value Procurement	February 2024	February 2024	February 2024	February 2024	GoP	200,000.00	200,000.00	-	
	Procurement of Meal with Accommodation for the Conduct Capacity Building to School Heads on the GAD Basic Concept, Gender Mainstreaming, Gender Analysis Conduct of GAD Audit such as but not limited to HGDG, GMEF, GAD meeting and GAWAD Ala GAD	SGOD	NO	NP-53.9 - Small Value Procurement	April 2024	April 2024	May 2024	May 2024	GoP	200,000.00	200,000.00	-	
	Procurement of Meals and Training Materials for the Division Press Conference	CID	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	25,000.00	25,000.00	-	
	Procurement of Meals for the Cliniquing for Regional Press Conference	CID	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	15,000.00	15,000.00	-	
	Procurement of Snacks of the Assessment for T-1	OSDS	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	31,100.00	31,100.00	-	
	Procurement of Snacks for the Assessment for Other Positions	OSDS	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	40,150.00	40,150.00	-	
	Procurement of Meals and printing of shirt for the Revisiting of Prime-HRM	SGOD	NO	NP-53.9 - Small Value Procurement	May 2024	May 2024	May 2024	May 2024	GoP	40,000.00	40,000.00	-	
	Procurement of Snacks for the Physical Inventory Plan	SGOD	NO	NP-53.9 - Small Value Procurement	July 2024	July 2024	July 2024	July 2024	GoP	8,100.00	8,100.00	-	
	Procurement of Meals for the Division Mid-Year OPCR Review (School Heads)	OSDS	NO	NP-53.9 - Small Value Procurement	June 2024	June 2024	June 2024	June 2024	GoP	20,000.00	20,000.00	-	
	Procurement of Meals with Accommodation for the GAD Integration in DEDP	SGOD	NO	NP-53.9 - Small Value Procurement	September 2024	September 2024	September 2024	September 2024	GoP	101,600.00	101,600.00	-	
	Procurement of Meals and Training Materials for the Annual Competition on Storybook Writing	CID	NO	NP-53.9 - Small Value Procurement	September 2024	September 2024	September 2024	September 2024	GoP	60,200.00	60,200.00	-	
	Procurement of Snacks, tshirt, stage decoration for the National Teacher's Day Celebration	SGOD	NO	NP-53.9 - Small Value Procurement	September 2024	September 2024	September 2024	September 2024	GoP	75,000.00	75,000.00	-	
	Procurement of Snacks and Training Materials for the Children's Celebration	SGOD	NO	NP-53.9 - Small Value Procurement	November 2024	November 2024	November 2024	November 2024	GoP	31,770.00	31,770.00	-	
	Procurement of Snacks and Materials of 18-day Campaign to end VAW	SGOD	NO	NP-53.9 - Small Value Procurement	November 2024	November 2024	November 2024	November 2024	GoP	31,770.00	31,770.00	-	
	Procurement of Meals with Accommodation for the two-day Seminar on Capability Building for All SDO Personnel	SGOD	NO	NP-53.9 - Small Value Procurement	December 2024	December 2024	December 2024	December 2024	GoP	212,000.00	212,000.00	-	

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					Advertisement/ Posting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
										9,261,304.76	9,261,304.76		

Prepared by:


DINNA H. BANARES
BAC Secretariat


Funds Available:


MARY GRACE A. NUÑEZ
Administrative Officer V - Budget

Recommending Approval:


ARVIN R. SEPE
Chairperson
Bids and Awards Committee

Approved:


NELSON S. MORALES
School Division Superintendent