



Department of Education - Division of Masbate City Indicative Annual Procurement Plan for FY 2025

Line Item	Procurement Project	PMO/Procurement Office	Is this an Early Procurement Activity (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity						Source of Funds		Estimated Budget (P=)		CO	
					Advertisement/Posting of Bids	Submission/Closing of Bids	Notice of Award	Contract Signing			Initials	Total	MOOE			
	Procurement of Common Use Supplies for FY 2025	OSDS	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	600,455.00	600,455.00		-	
	Procurement of other Supplies and Materials	OSDS	NO	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	151,000.00	151,000.00		-	
	Procurement of Purified Water Refill of 200 Masbate City (January-December 2025)	OSDS	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	42,000.00	42,000.00		-	
	Procurement of water of 200 Masbate City (January-December 2025)	OSDS	NO	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	78,000.00	78,000.00		-	
	Procurement of Security Services of 200 Masbate City	OSDS	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	404,400.00	404,400.00		-	
	Procurement of Fuel Diesel For 200 Masbate City Service Vehicle and Security House Project	OSDS	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	300,000.00	300,000.00		-	
	Procurement of Printing, Heavy Subscription	OSDS	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	110,400.00	110,400.00		-	
	Procurement of meals for the Capacity Building for Schools (2025)	SCDD	YES	NP-53.9 - Small Value Procurement	January-February 2025	January-February 2025	January-February 2025	January-February 2025			GoP	96,000.00	96,000.00		-	
	Procurement of meals for the Regional Office Performance Commitment and Review for CY 2025	SCDD	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	60,000.00	60,000.00		-	
	Procurement of accommodation for the Regional Office Performance Commitment and Review for (OPCRS) Validation for CY 2025	SCDD	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	13,600.00	13,600.00		-	
	Procurement of projects for the Division of Technical Teacher Education	CO	YES	NP-53.9 - Small Value Procurement	January 2025	January 2026	January 2026	January 2026			GoP	6,000.00	6,000.00		-	
	Procurement of meals with 1000 pesos per person for the conduct of training on integration of Reading and Numeracy and Development in Teaching Content of other subject areas	SCDD	YES	NP-53.9 - Small Value Procurement	February 2025	February 2026	February 2026	February 2026			GoP	104,000.00	104,000.00		-	
	Procurement of snacks for the 2025 Division Festival of Teachers in BSY, M.L.T.V.O. Technologies	SCDD	YES	NP-53.9 - Small Value Procurement	February 2025	February 2026	February 2026	February 2026			GoP	13,500.00	13,500.00		-	
	Procurement of Meals and Accommodation of the Regional Offices from January to December 2025	SCDD	YES	NP-53.9 - Small Value Procurement	February 2025	February 2026	February 2026	February 2026			GoP	4,500.00	4,500.00		-	
	Procurement of meals for the conduct of Carponing Service for Teachers in districtal illustration	CO	YES	NP-53.9 - Small Value Procurement	February 2025	February 2026	February 2026	February 2026			GoP	30,000.00	30,000.00		-	
	Procurement of meals for the Workshop on the Development and Quality Assurance of Parallel Rapid Measurement Assessment (RMA)	CO	YES	NP-53.9 - Small Value Procurement	February 2025	February 2026	February 2026	February 2026			GoP	66,000.00	66,000.00		-	
	Procurement of snacks for the conduct of Quarter 1-3 Division Program Implementation Review and Performance Assessment (QIPRA) Culminating Activity	SCDD	YES	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly			GoP	29,250.00	29,250.00		-	
	Procurement of snacks for the conduct of Comparative Assessment for various Teaching, Non-Teaching and Teaching Related Positions and Reclassification to Higher Teaching Position	SCDD	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly			GoP	25,200.00	25,200.00		-	
	Procurement of meals (snacks and lunch) for the CY 2025 Self Conference with the Commission on Audit (COA)	OSDS	YES	NP-53.9 - Small Value Procurement	April 2025	April 2026	April 2026	April 2026			GoP	7,475.00	7,475.00		-	
	Procurement of Accomplishment Forms	OSDS	NO	NP-53.9 - Small Value Procurement	April 2025	April 2026	April 2026	April 2026			GoP	10,000.00	10,000.00		-	
	Procurement of meals (lunch) 1st, 2nd, 3rd, 4th Quarter Division Management Committee (ManCom) Meeting	SCDD	YES	NP-53.9 - Small Value Procurement	March, June, September 2025	March, June, September 2026	March, June, September 2026	March, June, September 2026			GoP	100,000.00	100,000.00		-	
	Procurement of Meals for the conduct of Finalization Workshop for CY 2025 BRR Completion Reports	SCDD	YES	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025			GoP	8,000.00	8,000.00		-	
	Procurement of Office Equipment	OSDS	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025			GoP	100,000.00	100,000.00		-	

COMMISSION ON AUDIT  
NGAS 5 - A&Q, Team RS-18

**RECEIVED**

By:   
Date: 



Procurement of Meals for the Division Workshop on the Development, Production and Quality Assurance of Contextualized Grade 9 & Grade 5 ADM Materials of Farm Schools for Quarter 1 to Quarter 4	CID	YES	NP-53.9 - Small Value Procurement	May & October 2026	May & October 2026	May & October 2026	May & October 2026	GoP	57,600.00	57,600.00	
Procurement of Meals and Accommodation for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	SGOD	YES	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	56,000.00	56,000.00	
Procurement of Materials for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	SGOD	YES	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GoP	9,530.00	9,530.00	
Procurement of snacks for the Division of Launching and Orientation of Nestle Wellness Campus Program (NCPW) for SY 2026-2027	CID	YES	NP-53.9 - Small Value Procurement	June 2026	June 2026	June 2026	June 2026	GoP	9,150.00	9,150.00	
Procurement of snacks for the conduct of Division Policy Review and Finalization and Summative Assessment for KS2	SGOD	YES	NP-53.9 - Small Value Procurement	June 2026	June 2026	June 2026	June 2026	GoP	9,150.00	9,150.00	
Procurement of snacks for the Conduct of Division Mid-Year Review and Calibration of IPCRF for CY 2026	OSOS	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	9,375.00	9,375.00	
Procurement of Common Use Supplies for 3rd and 4th quarter for CY 2026 available and not available in the PS-DBM	OSOS	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	419,545.00	419,545.00	
Procurement of meals with accommodation for the conduct of Empowering beginnings: The Teachers Induction Program 2026	SGOD	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	288,000.00	288,000.00	
Procurement of Meals with free tarpaulin (plywood size) for the Workshop on the Development and Quality Assurance of PSA-LIKE formative and summative assessment for KS2	CID	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	108,000.00	108,000.00	
Procurement of Meals with free tarpaulin for the Capability Building for Teachers on the use of Science and Math Instrumentation Tools and Equipment for Enhanced Learning	CID	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	59,200.00	59,200.00	
Procurement of meals and venue for the Creative Writing Workshop- StoryBook Writing	CID	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	91,800.00	91,800.00	
Procurement of meals with venue for the conduct of Empowering Mentors and Implementers: Ensuring Effective Delivery of the Teachers Induction Program	CID	NO	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GoP	48,000.00	48,000.00	
Procurement of snacks for the Division Math Fair Year 6	CID	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	12,000.00	12,000.00	
Procurement of snacks for the Division Science, Technology, Fair, and Robotics Olympics SY 2026-2027	CID	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	21,700.00	21,700.00	
Procurement of Meals for the Conduct of Division Cliniquing for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	CID	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	12,000.00	12,000.00	
Procurement of honorarium for the Conduct of Division Cliniquing for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	CID	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	6,000.00	6,000.00	
Procurement of meals for the Division Celebration of the 2026 National Teachers Day (NTD) and World Teachers Day (WTD)	CID	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	12,000.00	12,000.00	
Procurement of meals for the conduct of Yearly Reporting on school VASTS updating in preparation for Regional OPCRF validation	SGOD	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	46,400.00	46,400.00	
Procurement of professional fee of programmer for the conduct of Yearly reporting on school VASTS updating in preparation for Regional OPCRF validation	SGOD	NO	NP-53.9 - Small Value Procurement	October 2026	October 2026	October 2026	October 2026	GoP	48,500.00	48,500.00	
Procurement of snacks for the Division Schools Press Conference 2025	SGOD	NO	NP-53.9 - Small Value Procurement	November 2026	November 2026	November 2026	November 2026	GoP	15,750.00	15,750.00	

Procurement of meals with live in accommodation for the Strengthening Gender-Responsive Governance: 4th Quarter Management Meeting and GAO Capability Enhancement for Supervisors and Project Owners	SGDO	NO	NP-33.9 - Small Value Procurement	December 2026	December 2026	December 2026	December 2026	GoP	290,000.00	290,000.00		
									4,029,480.00	4,029,480.00		

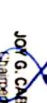
Prepared by:

  
**DINAH A. BANARES**  
 BAC Secretariat

Funds Available:

  
**MARTINE A. NUNEZ**  
 Administrative Officer V - Budget

Recommending Approval:

  
**JOY G. CARERA**  
 Chairperson  
 Bids and Awards Committee

Approved:

  
**NELSON S. MORALES JR.**  
 Schools Division Superintendent