

Department of Education - Division of Masbate City Indicative Annual Procurement Plan for FY 2025

COMMISSION ON AUDIT
NGAS 5 - A&G, Team R5-18

Category	Procurement Project	Procurement Entity	Is this an Early Intervention Activity	Method of Procurement	Schedule for Each Procurement Activity			Source of Funds	Total	WMO	Emissions Budget (PPM)	CO2
					Advertisement/Marketing Information/Opening of Bids	Notice of Award	Contract Signing					
Procurement of Common Use Supplies for CY 2025	0505	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	600,455.00	600,455.00	-	-
Procurement of Other Supplies and Materials	0505	NO	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	131,000.00	131,000.00	-	-
Procurement of Purchaser Return Refill of 2025 Masscare City	0505	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	42,000.00	42,000.00	-	-
January-December 2025												
Procurement of wear of 2025 Masscare City (January - December 2025)	0505	NO	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GOP	78,000.00	78,000.00	-	-
Procurement of Security Services of 2025 Masscare City	0505	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	404,400.00	404,400.00	-	-
Procurement of Five Diesel For 2025 Masscare City Service Vehicle and Trucks to 2025	0505	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	300,000.00	300,000.00	-	-
Procurement of Starting Items Subscription	0505	YES	NP-53.9 - Small Value Procurement	December 2025	December 2025	December 2025	December 2025	GOP	110,400.00	110,400.00	-	-
Procurement of meals for the Capacity Building for Schools (2025 Officers)	5000	YES	NP-53.9 - Small Value Procurement	January-February 2025	January-February 2025	January-February 2025	January-February 2025	GOP	96,000.00	96,000.00	-	-
Procurement of meals for the Regional Office Performance Commitment and Review for CY 2025 (January for CY 2025)	5000	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	50,000.00	50,000.00	-	-
Procurement of accommodation for the Regional Office Performance Commitment and Review for CY 2025 (January for CY 2025)	5000	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	13,500.00	13,500.00	-	-
Procurement of meals with free shipping and delivery for the conduct of training or research and consultancy and Development in Training of other subjects areas	5000	YES	NP-53.9 - Small Value Procurement	January 2025	January 2025	January 2025	January 2025	GOP	6,000.00	6,000.00	-	-
Procurement of meals for the 2025 Division Festival of Talents in EPP/ETN/Technopack (January to December 2025)	5000	YES	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GOP	104,000.00	104,000.00	-	-
Procurement of meals and accommodation of the Regional Workers (from January to December 2025)	5000	YES	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GOP	4,500.00	4,500.00	-	-
Procurement of meals by the conduct of computing basics for beginners in schools/ Illustration	5000	YES	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GOP	30,000.00	30,000.00	-	-
Procurement of meals for the Monitoring on the Development and Quality Assurance of Parallel Project Workforce Assessment (PAWA)	5000	YES	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GOP	66,000.00	66,000.00	-	-
Procurement of meals for the conduct of Quarter 1-3 Division Program mid-term Review and Performance Assessment (DPPRA) Summarizing Activity	5000	YES	NP-53.9 - Small Value Procurement	February 2025	February 2025	February 2025	February 2025	GOP	29,250.00	29,250.00	-	-
Procurement of seats for the conduct of Competitive Assessment for various teaching, non-teaching and Teaching Related Positions and Reclassification to higher Teaching Position	5000	NO	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GOP	25,200.00	25,200.00	-	-
Procurement of meals (lunch and dinner) for the CY 2025 Eat Conveniences with the Commission on Audit (COA)	0505	YES	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GOP	7,475.00	7,475.00	-	-
Procurement of Recyclable Forms	0505	NO	NP-53.9 - Small Value Procurement	April 2025	April 2025	April 2025	April 2025	GOP	10,000.00	10,000.00	-	-
Procurement of meals (March 12, 2025-3rd to Quarter Division Management Committee (MacCom) Meeting)	5000	YES	NP-53.9 - Small Value Procurement	March, June, September 2025	March, June, September 2025	March, June, September 2025	March, June, September 2025	GOP	100,000.00	100,000.00	-	-
Procurement of meals for the conduct of Financial Workshops for CY 2025 BPF Congregation Reports	5000	YES	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GOP	8,000.00	8,000.00	-	-
Procurement of Other Expenses	0505	NO	NP-53.9 - Small Value Procurement	May 2025	May 2025	May 2025	May 2025	GOP	100,000.00	100,000.00	-	-

Procurement of Meals for the Division Workshop on the Development, Production and Quality Assurance of Contextualized Grade 9 & Grade 5 ADM Materials of Farm Schools for Quarter 1 to Quarter 4	CID	YES	NP-53.9 - Small Value Procurement	May & October 2026	GnP	57,600.00	57,600.00			
Procurement of Meals and Accommodation for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	SGOD	YES	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GnP	56,000.00	56,000.00
Procurement of Materials for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	SGOD	YES	NP-53.9 - Small Value Procurement	June 2025	June 2025	June 2025	June 2025	GnP	9,530.00	9,530.00
Procurement of snacks for the Division of Launching and Orientation of Nestle Wellness Campus Program (NCWP) for SY 2026-2027	CID	YES	NP-53.9 - Small Value Procurement	June 2026	June 2026	June 2026	June 2026	GnP	9,150.00	9,150.00
Procurement of snacks for the conduct of Division Policy Review and Finalization and Summative Assessment for K52	SGOD	YES	NP-53.9 - Small Value Procurement	June 2026	June 2026	June 2026	June 2026	GnP	9,150.00	9,150.00
Procurement of snacks for the Conduct of Division Mid-Year Review and Calibration of IPRF for CY 2026	OSDS	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	9,375.00	9,375.00
Procurement of Community Use Supplies for 3rd and 4th quarter for CY 2026 available and not available in the P5-DBM	OSDS	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	419,545.00	419,545.00
Procurement of meals with accommodation for the conduct of Empowering beginnings: The Teachers Induction Program 2025	SGOD	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	288,000.00	288,000.00
Procurement of Meals with free tarpaulin for the Capability Building for Teachers on the use of Science and Math in the Workshop on the Development and Quality Assurance of PISA-LIKE formative and summative assessment for K52	CID	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	108,000.00	108,000.00
Procurement of Meals with free tarpaulin for the Capability Building for Teachers on the use of Science and Math Instrumentation Tools and Equipment for Enhanced Learning	CID	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	59,200.00	59,200.00
Procurement of meals and venue for the Creative Writing Workshop: StoryBook Writing	CID	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	91,800.00	91,800.00
Procurement of meals with venue for the conduct of Empowering Mentors and Implementers: Ensuring Effective Delivery of the Teachers Induction Program	CID	NO ¹	NP-53.9 - Small Value Procurement	July 2026	July 2026	July 2026	July 2026	GnP	48,000.00	48,000.00
Procurement of snacks for the Division Math Fair Year 6	CID	NO ¹	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GnP	12,000.00	12,000.00
Procurement of snacks for the Division Science, Technology, Fair, and Robotics Olympics SY 2026-2027	CID	NO ¹	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GnP	21,700.00	21,700.00
Procurement of Meals for the Conduct of Division Clinching for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	CID	NO ¹	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GnP	12,000.00	12,000.00
Procurement of meals for the Division Celebration of the 2026 National Teachers Day (NTD) and World Teachers Day (WTD)	CID	NO ¹	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GnP	6,000.00	6,000.00
Procurement of meals for the conduct of Yearly Reporting on school VASTS updating in preparation for Regional DCF validation	SGOD	NO ¹	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GnP	46,400.00	46,400.00
Procurement of professional fee of programmer for the conduct of Yearly reporting on school VASTS updating in preparation for Regional DCF validation	SGOD	NO ¹	NP-53.9 - Small Value Procurement	October 2025	October 2025	October 2025	October 2025	GnP	48,500.00	48,500.00
Procurement of snacks for the Division Schools Press Conference 2025	SGOD	NO ¹	NP-53.9 - Small Value Procurement	November 2026	November 2026	November 2026	November 2026	GnP	15,750.00	15,750.00

Procurement of meals with live in accommodation for the Strengthening Gender-Responsive Governance- 4th Quarter Management Meeting and GAD Capability Enhancement for Supervisors and Project Owners	SGOD	NUO	NP 53.9 - Small Value Procurement	December 2026	December 2026	December 2026	December 2026	Gop	290,000.00	290,000.00	-
									4,029,480.00	4,029,480.00	

Prepared by:

8/16/2023
DINNAH A. BANARES
BAC Secretarial

Funds Available:

Recommending Approval

Approved

JOY G. CARRERA
Chairperson
Bids and Awards Committee

NELSON S. MORALES JR.
Schools Division Superintendent

MARK G. A. NUÑEZ
Administrator
Budget