



Republic of the Philippines

Department of Education

Region V

SCHOOLS DIVISION OF MASBATE CITY

ANNUAL PROCUREMENT PLAN FOR FY __2026__

☐ INDICATIVE ☐ FINAL ☐ UPDATED [Version No. ____]

PROCUREMENT PROJECT DETAILS						PROJECTED TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS (Other relevant descriptions of the procurement project, if applicable)
Project Title	End-User or Implementing Unit	General Description of the Project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (Including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (Php)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Procurement of Common Use Supplies for FY 2026	Administrative Services	Supply and Delivery of Common Use Supplies for FY 2026 (Goods)	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	600,455.00	Early Procurement Activities	
Procurement of other Supplies and Materials	Administrative Services	Supply and Delivery of Other Office Supplies and Materials	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	191,000.00	Early Procurement Activities	
Procurment of ICT Supplies	Administrative Services	Supply and Delivery of ICT Supplies	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	4,000.00	Early Procurement Activities	
Procurement of Purified Water Refill of SDO Masbate City (January-Decemeber 2026)	Administrative Services	Supply and Delivery of Drinking Water Refill of SDO Masbate City (January-June 2026)	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	June 2026	GAA 2026 Current appropriation	21,000.00	Early Procurement Activities	
Procurement of Security Services of SDO Masbate City	Administrative Services	Security Services of SDO Masbate City	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	various dates	GAA 2026 Current appropriation	404,400.00	Early Procurement Activities	
Procurement of Fuel Diesel For SDO Masbate City Service Vehicle and Standby House Power	Administrative Services	Supply and Delivery of Fuel Diesel For SDO Masbate City Service Vehicle and Standby House Power	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	June 2026	GAA 2026 Current appropriation	150,000.00	Early Procurement Activities	
Procurment of Starlink Yearly Subscription	Administrative Services	Monthly Subscription of Starlink for FY 2026	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	various dates	GAA 2026 Current appropriation	110,400.00	Early Procurement Activities	
Procurement of meals for the Capacity Building for Schools Sports Officers	School Governance and Operations Division	Delivery of Meals for the Capacity Building for Schools Sports Officers	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	96,000.00	Early Procurement Activities	
Procurement of meals for the Regional Office Performance Commitment and Review for (OPCRF) Validation for CY 2025	School Governance and Operations Division	Delivery of Meals for the Regional Office Performance Commitment and Review for (OPCRF) Validation for CY 2025	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Continuing appropriation	60,000.00	Early Procurement Activities	
Procurement of accommodation for the Regional Office Performance Commitment and Review for (OPCRF) Validation for CY 2025	School Governance and Operations Division	Accommodation for the Regional Office Performance Commitment and Review for (OPCRF) Validation for CY 2025	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Continuing appropriation	13,600.00	Early Procurement Activities	
Procurement of snacks for the Division of Festival of Talents (Read-a-thon English)	Curriculum Implementation Division	Delivery of Snacks for the Division of Festival of Talents (Read-a-thon English)	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	6,000.00	Early Procurement Activities	
Procurement of meals with free plywood size tarpaulin for the conduct of Training on Integration of Reading and Numeracy and Development in Teaching Content of other subject areas	School Governance and Operations Division	Delivery of Meals with free plywood size tarpaulin for the conduct of Training on Integration of Reading and Numeracy and Development in Teaching Content of other subject areas	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Continuing appropriation	104,000.00	Early Procurement Activities	

Procurement of snacks for the 2026 Division Festival of Talents in EPP/TLE/TVL-Technolympics	School Governance and Operations Division	Delivery of Snacks for the 2026 Division Festival of Talents in EPP/TLE/TVL-Technolympics	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	13,500.00	Early Procurement Activities	
Procurement of meals with venue for the conduct of cartooning basics for beginners in storybook illustration	Curriculum Implementation Division	Delivery of Meals for the conduct of cartooning basics for beginners in storybook illustration	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	30,000.00	Early Procurement Activities	
Procurement of meals for the Writeshop on the Development and Quality Assurance of Parallel Rapid Mathematics Assessment (RMA)	Curriculum Implementation Division	Delivery of Meals for the Writeshop on the Development and Quality Assurance of Parallel Rapid Mathematics Assessment (RMA)	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	66,000.00	Early Procurement Activities	
Procurement of Snacks for the conduct of Comparative Assessment for Various Teaching, Non-Teaching and Teaching Related Positions and Reclassification to Higher Teaching Position	Curriculum Implementation Division	Delivery of Snacks for the conduct of Comparative Assessment for Various Teaching, Non-Teaching and Teaching Related Positions and Reclassification to	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	25,200.00	Early Procurement Activities	
Procurement of meals (snacks and lunch) for the CY 2025 Exit Conference with the Commission on Audit (COA)	Administrative Services	Delivery of Meals (snacks and lunch) for the CY 2025 Exit Conference with the Commission on Audit (COA)	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	7,475.00	Early Procurement Activities	
Procurement of meals (lunch) 1st, 2nd, 3rd, 4th Quarter Division Management Committee (ManCom) Meeting	School Governance and Operations Division	Delivery of Meals (lunch) 1st, 2nd, 3rd, 4th Quarter Division Management Committee (ManCom) Meeting	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	100,000.00	Early Procurement Activities	
Procurement of Meals for the conduct of Finalization Workshop for CY 2026 BERF Completion Reports	School Governance and Operations Division	Delivery of Meals for the conduct of Finalization Workshop for CY 2026 BERF Completion Reports	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	8,000.00	Early Procurement Activities	
Procurement of Meals for the Division Workshop on the Development , Production and Quality Assurance of Contextualized Grade 9 & Grade 5 ADM Materials of Farm Schools for Quarter 1 to Quarter 4	Curriculum Implementation Division	Delivery of Meals for the Division Workshop on the Development , Production and Quality Assurance of Contextualized Grade 9 & Grade 5 ADM Materials of Farm Schools for Quarter 1 to Quarter 4	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	57,600.00	Early Procurement Activities	
Procurement of Meals for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	School Governance and Operations Division	Delivery of Meals and Accommodation for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	56,000.00	Early Procurement Activities	
Procurement of snacks for the Division of Launching and Orientation of Nestle Wellness Campus Program (NCWP) for SY 2026-2027	Curriculum Implementation Division	Delivery of Snacks for the Division of Launching and Orientation of Nestle Wellness Campus Program (NCWP) for SY	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	9,150.00	Early Procurement Activities	
Procurement of snacks for the conduct of the Division Policy Review and Finalization of School Child Protection Policy, and School Handbook	School Governance and Operations Division	Delivery of snacks for the conduct of the Division Policy Review and Finalization of School Child Protection Policy, and School Handbook	NP-53.9 - Small Value Procurement	YES	Lowest Calculated Responsive Bid	December 2025	January 2026	GAA 2026 Current appropriation	9,150.00	Early Procurement Activities	
Procurement of Insurance of DepEd SDO Masbate City vehicles	Administrative Services	Insurance of DepEd SDO Masbate City vehicles	Small Value Procurement	NO	Lowest Calculated Responsive Bid	February 2026	March 2026	GAA 2026 Current appropriation	17,000.00		
Procurement of Meals and Accommodation of the Regional Monitors from January to December 2026	School Governance and Operations Division	Delivery of Meals and Accommodation of the Regional Monitors from January to December 2026	Small Value Procurement	NO	Lowest Calculated Responsive Bid	February 2026	March 2026	GAA 2026 Current appropriation	4,500.00		
Procurement of snacks for the conduct of Quarter 1-3 Division Program Implementation Review and Performance Assessment (DPIRPA) Culminating Activity	School Governance and Operations Division	Delivery of Snacks for the conduct of Quarter 1-3 Division Program Implementation Review and Performance Assessment (DPIRPA) Culminating Activity	Small Value Procurement	NO	Lowest Calculated Responsive Bid	February 2026	March 2026	GAA 2026 Current appropriation	29,250.00		
Procurement of Materials for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	School Governance and Operations Division	Delivery of Materials for the Division Orientation and Training on Universal Mental Health and Psychosocial Support Assessment	Small Value Procurement	NO	Lowest Calculated Responsive Bid	February 2026	March 2026	GAA 2026 Current appropriation	9,530.00		
Procurment of meals for te conduct of Division Orientation and Sharing of Best Practices on the Strengthened Senior High School Curriculum	Curriculum Implementation Division	Delivery of meals for the conduct of Division Orientation and Sharing of Best Practices on the Strengthened Senior High School Curriculum	Small Value Procurement	NO	Lowest Calculated Responsive Bid	March 2026	April 2026	GAA 2026 Continuing appropriation	34,200.00		
Procurement of Accountable Forms	Administrative Services	For Pick-up, Accountable Forms	Small Value Procurement	NO	Lowest Calculated Responsive Bid	April 2026	May 2026	GAA 2026 Current appropriation	10,000.00		
Procurement of Office Equipment	Administrative Services	Delivery of Office Equipment	Small Value Procurement	NO	Lowest Calculated Responsive Bid	May 2026	June 2026	GAA 2026 Current appropriation	100,000.00		
Procurement of materials for the repair and maintenance of Office Equipment	Administrative Services	Labor and materials for the repair and maintenance of Office Equipment	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	85,000.00		

Procurement of materials for the repair and maintenance of Motor Vehicles	Administrative Services	Labor and materials for the repair and maintenance of Motor Vehicles	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	150,000.00		
Procurement of materials for the repair and maintenance of Furniture and Fixtures	School Governance and Operations Division	Labor and materials for the repair and maintenance of Furniture and Fixtures	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	40,000.00		
Procurement of works for other land improvements of SDO Masbate City	School Governance and Operations Division	Labor and materials work for other land improvements of SDO Masbate City	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	32,000.00		
Procurement of works for the repair of SDO Masbate City Buildings	School Governance and Operations Division	Labor and materials work for the repair of SDO Masbate City Buildings	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	90,000.00		
Procurment of meals for the conduct of Teachers Training on Pedagogy and Teaching Strategies	Curriculum Implementation Division	Delivery of Meals for the conduct of Teachers Training on Pedagogy and Teaching Strategies	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	400,300.00		
Procurement of meals of Training-Workshop on Curriculum Planning, Plan Implementation, and Resource Programming for Schools (14) P-119	Curriculum Implementation Division	Delivery of Meals of Training-Workshop on Curriculum Planning, Plan Implementation, and Resource Programming for Schools (14) P-119	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	142,800.00		
Procurement of Purified Water Refill of SDO Masbate City (January-December 2026)	Administrative Services	Delivery of Purified Water Refill of SDO Masbate City (July-December 2026)	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	December 2026	GAA 2026 Current appropriation	21,000.00		
Procurement of Fuel Diesel For SDO Masbate City Service Vehicle and Standby House Power	Administrative Services	Delivery of Fuel Diesel For SDO Masbate City Service Vehicle and Standby House Power	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	150,000.00		
Procurement of water of SDO Masbate City (January - December 2026)	Administrative Services	Delivery of Water of SDO Masbate City (January - December 2026)	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	December 2026	GAA 2026 Current appropriation	78,000.00		
Procurement of snacks for the Conduct of Division Mid-Year Review and Calibration of IPCRF for CY 2026	Administrative Services	Delivery of Snacks for the Conduct of Division Mid-Year Review and Calibration of IPCRF for CY 2026	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	9,375.00		
Procurement of Commun Use Supplies for 3rd and 4th quarter for CY 2026 available and not available in the PS-DBM	Administrative Services	Delivery of Commun Use Supplies for 3rd and 4th quarter for CY 2026 available and not available in the PS-DBM	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Current appropriation	419,545.00		
Procurement of meals with accommodation for the conduct of Empowering beginnings: The Teachers Induction Program 2026	School Governance and Operations Division	Delivery of Meals with accommodation for the conduct of Empowering beginnings: The Teachers Induction Program 2026	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Continuing appropriation	288,000.00		
Procurement of Meals with free tarpaulin (plywood size) for the Writeshop on the Development and Quality Assurance of PISA-LIKE formative and summative assessment for KS2	Curriculum Implementation Division	Delivery of Meals with free tarpaulin (plywood size) for the Writeshop on the Development and Quality Assurance of PISA-LIKE formative and summative assessment for KS2	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Continuing appropriation	108,000.00		
Procurement of Meals with free tarpaulin for the Capability Building for Teachers on the use of Science and Math Instrumentation Tools and Equipment for Enhanced Learning	Curriculum Implementation Division	Delivery of Meals with free tarpaulin for the Capability Building for Teachers on the use of Science and Math Instrumentation Tools and Equipment for Enhanced Learning	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Continuing appropriation	59,200.00		
Procurement of meals and venue for the Creative Writing Workshop- StoryBook Writing	Curriculum Implementation Division	Delivery of Meals and venue for the Creative Writing Workshop- StoryBook Writing	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Continuing appropriation	91,800.00		
Procurement of meals with venue for the conduct of Empowering Mentors and Implementers: Ensuring Effective Delivery of the Teachers Induction Program	Curriculum Implementation Division	Delivery of Meals with venue for the conduct of Empowering Mentors and Implementers: Ensuring Effective Delivery of the Teachers Induction Program	Small Value Procurement	NO	Lowest Calculated Responsive Bid	July 2026	August 2026	GAA 2026 Continuing appropriation	48,000.00		
Procurement of snacks for the Division Math Fair Year 6	Curriculum Implementation Division	Delivery of Snacks for the Division Math Fair Year 6	Small Value Procurement	NO	Lowest Calculated Responsive Bid	October 2026	November 2026	GAA 2026 Continuing appropriation	12,000.00		
Procurement of snacks for the Division Science, Technology, Fair, and Robotics Olympics SY 2026-2027	Curriculum Implementation Division	Delivery of Snacks for the Division Science, Technology, Fair, and Robotics Olympics SY 2026-2027	Small Value Procurement	NO	Lowest Calculated Responsive Bid	October 2026	November 2026	GAA 2026 Continuing appropriation	19,500.00		
Procurement of Meals for the Conduct of Division Cliniquing for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	Curriculum Implementation Division	Delivery of Meals for the Conduct of Division Cliniquing for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	Small Value Procurement	NO	Lowest Calculated Responsive Bid	October 2026	November 2026	GAA 2026 Continuing appropriation	12,000.00		
Procurement of honorarium for the Conduct of Division Cliniquing for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	Curriculum Implementation Division	Honorarium for the Conduct of Division Cliniquing for the Qualifiers in the Regional Science, Technology, Fair and Robotics Olympics SY 2026-2027	Small Value Procurement	NO	Lowest Calculated Responsive Bid	October 2026	November 2026	GAA 2026 Continuing appropriation	6,000.00		

Procurement of meals for the Division Celebration of the 2026 National Teachers' Day (NTD) and World Teachers Day (WTD)	Curriculum Implementation Division	Delivery of Meals for the Division Celebration of the 2026 National Teachers' Day (NTD) and World Teachers Day (WTD)	Small Value Procurement	NO	Lowest Calculated Responsive Bid	October 2026	November 2026	GAA 2026 Continuing appropriation	12,000.00		
Procurement of meals and professional fee of programmer for the conduct of the Re-Orientation on VASTS (Varied and Accessible Source of Information and Training System)	School Governance and Operations Division	Delivery of meals for the conduct of the Re-Orientation on VASTS (Varied and Accessible Source of Information and Training System)	Small Value Procurement	NO	Lowest Calculated Responsive Bid	October 2026	November 2026	GAA 2026 Continuing appropriation	65,900.00		
Procurement of snacks for the Division Schools Press Conference 2025	School Governance and Operations Division	Delivery of Snacks for the Division Schools Press Conference 2025	Small Value Procurement	NO	Lowest Calculated Responsive Bid	November 2026	December 2026	GAA 2026 Continuing appropriation	15,750.00		
Procurement of meals with live-in accommodation for the Strengthening Gender-Responsive Governance: 4th Quarter Management Meeting and GAD Capability Enhancement for Supervisors and Project Owners	School Governance and Operations Division	Delivery of Meals with live-in accommodation for the Strengthening Gender-Responsive Governance: 4th Quarter Management Meeting and GAD Capability Enhancement for Supervisors and Project Owners	Small Value Procurement	NO	Lowest Calculated Responsive Bid	November 2026	December 2026	GAA 2026 Continuing appropriation	290,000.00		
Procurement of supplies and materials for ORAWA (Rewards and Awards)	School Governance and Operations Division	Delivery of Supplies and Materials for ORAWA (Rewards and Awards)	Small Value Procurement	NO	Lowest Calculated Responsive Bid	November 2026	December 2026	GAA 2026 Continuing appropriation	106,000.00		
Miscellaneous Items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											

Total Amount of Estimated Budget for EPA Projects: 2,142,930.00
 Total Amount of CSEs to be purchased from PS-DBM: 0
 Total Amount of Estimated Budget: 5,099,580.00

Prepared by:


FRANCIS R. VALDEMORO
 Bids and Awards Committee Secretariat

Date: 1-30-2024

Recommended by:

By the Authority of the Bids and Awards Committee:

Digitally signed by
JOY G. CABRERA
 Date: 2026.01.30
 Bids and Awards Committee Chairperson

Date: 1-30-2024

Approved by:

NELSON S. MORALES JR.
 Head of the Procuring Entity

Date: _____